

**Randi-Marie Gonsalves**

**LIS 653 – The School Library  
Budget Request**

**School Library Budget Request  
2017-2018**

<b>Library Materials</b>		
<b>Quantity</b>	<b>Description</b>	<b>Total</b>
50 @ \$20 each	Year 1 of Collection Development Plan: Science materials to meet curriculum standards	\$ 1000.
150 @ \$20 each	New current print books (fiction and nonfiction) to meet budget formula of one new book per student per year • add justification	\$ 3000.
25 @ \$25 each	E-Books and audiobooks • add justification	\$ 625.
	<b>Subtotal</b>	\$ 4625.
<b>Subscriptions</b>		
5 One-year subscription	Print magazines for students * Add justification	\$ 200.
2 One-year subscription	Professional journals for library staff • Add justification	\$ 180.
2 One-year subscription	E-resources accessible through library website • Add justification	\$ 300.
	<b>Subtotal</b>	\$ 680.
<b>Equipment</b>		
1	SmartBoard 480iv	\$ 2000.
	<b>Subtotal</b>	\$ 2000.
	<b>Total Budget Request</b>	\$ 7305.

**I. Introduction**

Greetings Principal Clark, Principal Mohegan, Superintendent Rider, and School Board members. It is with great pleasure that I bring to you an outline and justification of this year's school library budget request. As you all know, the library is committed to providing excellence to our students in grades kindergarten through twelfth grade. This excellence is obtainable through hard work and commitment from our teachers, hard work and drive from our students, and the proper and updated supplies from our school. This proposal is a hope that you will find it necessary, just as I do, for the materials requested in order to help obtain that excellence.

## **II. Library Materials**

While researching the best way to bring our students current with the world we are living in today, I came across a lack of fundamental materials our library is in need of. The best way to get students interested in reading is to expose them to reading materials that they will be interested in, materials they will want to read. From the very beginning of a student's educational journey, they should be exposed to both fiction and non-fiction materials. As stated in North Carolina Standard K.IN.1, "Understand the difference between text read for enjoyment and text read for information," (North Carolina Public Schools, 2017). In order to begin exposure here in kindergarten and throughout their school years, a student should be met with a variety of books to choose from in the library, both fiction and non-fiction. These books also need to be on an assortment of topics and interest levels. For that reason, I have proposed a beginning number of 150 new current print books. While this number does not meet the goal of one new book per student, the factorization that 7<sup>th</sup> through twelfth grade does not have classes in the library and only use the library as they need, I determined this to be a good starting number. If the budget allows, this number could be increased to meet the goal of one book per student in the elementary grades.

Another area the library's materials are lacking is in the eBook and audio book realm. At present, we have a minimal number of eBooks and I am hoping to drastically increase this number to meet the growing needs of our students. Frequent requests have been made by many of the parents of younger students as well as the lower elementary grade teachers for eBooks and audio books. Teachers have stated they can incorporate these eBooks into their smaller reading groups, to help meet the State Standard 1.TT.1.1 which states, "Use a variety of technology tools to gather data and information (e.g., Web-based resources, e-books, online communication tools, etc.)," (North Carolina Public Schools, 2017). Parents have requested audio books to use with their children in their cars, as many of them come from as far as an hour and a half away, and this would be a good use of time, especially for those in grades with required reading lists. A beginning order of 25 eBooks and audio books can be used as an introduction into our growing technology based collection. These 25 eBooks and audio books will be purchased to meet a variety of grade level and reading level expectations. They will be accessible through the library's website; therefore, the student will have access when the school library itself is closed.

The Accelerated Reader Program has been successful in the past with our school, and I hope to keep it continuing at the success rate it is headed in. In order for me to be able to make this a reality, I must order books that meet the needs of all of our students. These books again, will be both fiction and non-fiction books that are on a variety of topics and interests. I have met with many of the elementary teachers in suggesting books for the library, and many agreed that while the library has a good collection, it is lacking in the area of the more popular books and book series. I hope to fulfill these requests with the books I am proposing to order in the budget outline above. While there is only a total of 175 books proposed in the budget, I am hoping that with budgetary increases I will be able to order more. At this time however, the budget will allow for only that many.

## **III. Subscriptions**

It has been proposed that a total of five annual print student magazine subscriptions be allowed. This is for the simple reason that we are trying to expand our science curriculum and introduce a makerspace in the library. The science lab teacher has requested a subscription to *Kids Discover Magazine*. This is a dual Science and Social Studies magazine geared towards elementary students, grades 3-8, that can be used in conjunction with the Kids Discovery website (Kidsdiscover.com). This magazine can be used in conjunction with classroom teaching and student textbooks to meet many of our Science, Social Studies, and even Language Arts standards. For

example, see the screen shot from the magazine's website about meeting standards in fifth grade science:

CLARIFYING OBJECTIVE

5.P.1.1.

Explain how factors such as gravity, friction, and change in mass affect the motion of objects.

UNITS: SUN, SPACE, SOLAR SYSTEM, SIMPLE MACHINES, ANTARCTICA

(Kids Discover, 2017).

There are four other magazines that I am requesting for the library so that students and teachers alike may use these valuable sources. The magazines will cover the lower elementary grades as well as upper elementary grades. The titles are *National Geographic Kids*, *Cobblestone* (an American History magazine for grades 4 and up), *Scholastic Math*, and *Time for Kids* (this is a student's version of the *Time* magazine for adults).

Along with the print magazine subscriptions, I am also requesting two yearly E-resource magazine subscriptions to allow for exposure to this type of media. E-resources can be increasingly valuable, as they do not take up space in the library itself and they allow technology standards to be met. The two E-resources that I am requesting are (1) BookFlix, an online literacy asset that joins classic video storybooks with related nonfiction eBooks and (2) Explora which is a student search engine with a wealth of information and user friendly for students and teachers alike.

A request for two one-year subscriptions for professional journals for the library staff has been included on this proposal as a means of meeting the ever-changing ways of teaching and student learning capabilities. These two subscriptions will help as an aide for the librarian when teaching children with different learning abilities, different learning styles, and different grade levels. To keep current of teaching strategies is something I hope to do and want to be able to do. These subscriptions will help me to do just that. The subscriptions will act as an aide and an additional resource when creating lesson plans, as well as teaching units for the makerspace I am integrating into the library curriculum.

#### **IV. Equipment**

To meet the needs of the teachers who come in to use the library as a secondary classroom as well as for the librarian during regular class times, I am requesting a Smartboard 480iv for the library. Every classroom here at this school has a Smartboard and they are viewed as a valuable resource for both teachers and students alike. The library is also in need of one as increasing technology becomes available that can be used in conjunction with the Smartboard. State standards call for student exposure and use of technology in a variety of settings, and the Smartboard is no exception. This can be used as a replacement for the whiteboard and can also be used as a means of student engagement and interaction. A Smartboard is a valuable tool in the library as it will allow me to present my lessons to the class as a whole, and student involvement will increase. This can also be used to project the eBooks and other library resources on the Smartboard so that whole classes can benefit from the literacy technology that is available to us. I have already designated a wall in the library that the Smartboard can be mounted to that would not take away from any previous resources.

#### **V. Conclusion**

In conclusion, I am hoping that you can see the importance of these materials to help bring our school's library into the library our students need in order to achieve excellence. The library in its present state is one of mediocrity, at best. With these materials, I can help bring our library into the world of

today, with a focus on STEM and STEAM as well as having different technology tools available to our students. While this is a proposed budget for this year, I am hoping that the funds will be allocated for these materials so that we can make every school year one that meets the needs of the students that choose to come to our school. If you need any further documentation for any of the requested materials, or if you have any questions, please do not hesitate to contact me at the library's extension of 3415 or at my school email address of [rgonsalves@vca.com](mailto:rgonsalves@vca.com). Thank you for your time and anticipated agreement to this proposal.

## Bibliography

- Kids Discover. (2017). *Kids Discover* . Retrieved from Kids Discover Magazine Online:  
<https://online.kidsdiscover.com/standards?type=state&standard=NC&grade=5&subject=Science>
- North Carolina Public Schools. (2017). *Public Schools of North Carolina State Board of Education Department of Public Instruction*. Retrieved from North Carolina Essential Standards :  
<http://www.ncpublicschools.org/docs/dtl/standards/ites/grade-k.pdf>